

**A SUBSTITUTE RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO CITYWIDE A COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0008 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #RQ09-997736-42B WITH INSIGHT PUBLIC SECTOR, INC. FOR TECHNOLOGY PRODUCTS/EQUIPMENT AND TECHNOLOGY SERVICES/SOLUTIONS FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$2,500,000.00) TO BE CHARGED TO AND PAID FROM CITY OF ATLANTA DEPARTMENTS, AS DEFINED BY THE CITY OF ATLANTA CHARTER, WITH ADOPTED FISCAL YEAR APPROPRIATIONS IN FUNDED DEPARTMENTAL FUND/DEPT.-ORG./ACCOUNT/FUNCTION ACTIVITY (FDOA) LOCATIONS.

WHEREAS, the City of Atlanta ("City") desires to enter into a citywide cooperative purchase agreement number COA-0008 with Insight Public Sector, Inc. for Technology Products/Equipment and Technology Services/Solutions utilizing U.S. Communities Contract #RQ09-997736-42B.

WHEREAS, the City continues to require the use of Technology Products/Equipment and Technology Services/Solutions to perform the city's daily operations; and

WHEREAS, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer recommend the execution of a citywide cooperative purchasing agreement number COA-0008 with Insight Public Sector, Inc. utilizing U.S. Communities Contract #RQ09-997736-42B for Technology Products/Equipment and Technology Services/Solutions, in an amount not to exceed two million five hundred thousand dollars and no cents (\$2,500,000.00).

WHEREAS, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable."

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0008 with Insight Public Sector, Inc. for two (2) years with three (3) one-year renewal options utilizing U.S. Communities Contract #RQ09-997736-42B for Technology Products/Equipment and Technology Services/Solutions, in an amount not to exceed two million five hundred thousand dollars and no cents (\$2,500,000.00) to be charged to and paid from City of Atlanta

Departments, as defined by the City of Atlanta Charter, with adopted fiscal year appropriations in funded departmental Fund/Dept.-Org./Account/Function Activity (FDOA) locations.

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Insight Public Sector, Inc.

**A RESOLUTION
BY FINANCE/EXECUTIVE COMMITTEE**

11- R -0655

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO CITYWIDE A COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0008 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #RQ09-997736-42B WITH INSIGHT PUBLIC SECTOR, INC. FOR TECHNOLOGY PRODUCTS/EQUIPMENT AND TECHNOLOGY SERVICES/SOLUTIONS FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$2,500,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

WHEREAS, the City of Atlanta ("City") entered into a citywide cooperative purchase agreement number COA-0008 with Insight Public Sector, Inc. for Technology Products/Equipment and Technology Services/Solutions utilizing U.S. Communities Contract #RQ09-997736-42B.

WHEREAS, the City continues to require the use of Technology Products/Equipment and Technology Services/Solutions to perform the city's daily operations; and

WHEREAS, pursuant to Section 2-1601 et seq. of the City of Atlanta Code of Ordinances, the Chief Procurement Officer may procure supplies or construction items through contracts established by a public procurement unit where such contracts and contractors substantially meet the requirements of the Purchasing and Real Estate code; and

WHEREAS, the Chief Information Officer and the Chief Procurement Officer recommend the execution of a citywide cooperative purchasing agreement number COA-0008 with Insight Public Sector, Inc. utilizing U.S. Communities Contract #RQ09-997736-42B for Technology Products/Equipment and Technology Services/Solutions, in an amount not to exceed two million five hundred thousand dollars and no cents (\$2,500,000.00).

WHEREAS, this cooperative agreement was competitively procured in a manner consistent with Division 4 of the City's Procurement Code, and the cost of the goods and/or services are comparable."

NOW, THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, that the Mayor or his designee is authorized to execute, on behalf of the City of Atlanta, a citywide cooperative purchasing agreement number COA-0008 with Insight Public Sector, Inc. for two (2) years with three (3) one-year renewal options utilizing U.S. Communities Contract #RQ09-997736-42B for Technology Products/Equipment and Technology Services/Solutions, in an amount not to exceed Two Million Five Hundred Thousand Dollars and No Cents (\$2,500,000.00) to be charged to and paid from previously appropriated FDOA numbers: (Various Accounts).

BE IT FURTHER RESOLVED, that the Chief Procurement Officer in consultation with the City Attorney is directed to prepare an appropriate document for execution by the Mayor.

BE IT FINALLY RESOLVED, that the agreement will not become binding on the City, and the City will incur no obligation or liability under it until it has been executed by the Mayor, attested to by the Municipal Clerk, approved as to form by the City Attorney, and delivered to Insight Public Sector, Inc.

Part II: Legislative White Paper: (This portion of the Legislative Request Form will be shared with City Council members and staff)

A. To be completed by Legislative Counsel:

Committee of Purview: FINANCE/EXECUTIVE

Caption:

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO CITYWIDE A COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0008 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #RQ09-997736-42B WITH INSIGHT PUBLIC SECTOR, INC. FOR TECHNOLOGY PRODUCTS/EQUIPMENT AND TECHNOLOGY SERVICES/SOLUTIONS FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$2,500,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

Council Meeting Date: May 02, 2011

Requesting Dept.: Procurement

EAC Confirmed by:

B. To be completed by the department:

1. Please provide a summary of the purpose of this legislation (Justification Statement).

Example: The purpose of this legislation is to anticipate funds from a local assistance grant to purchase child safety seats.

The City of Atlanta would like to enter into a citywide cooperative purchasing agreement number COA-0008 with Insight Public Sector, Inc. for Technology Products/Equipment and Technology Services/Solutions for a period of two (2) years with three (3) one-year renewal options in an amount not to exceed \$2,500,000.00

2. Please provide background information regarding this legislation.

Example: The task force of homelessness conducted a study regarding homelessness, its impact and consequences on the City. This resolution reflects the Mayor's desire to open a twenty-four hour center that will respond to the needs of the homelessness in Atlanta.

The City of Atlanta has an ongoing need to purchase various IT Equipment, Supplies, and Services throughout the year to address day-today operational and repair issues. The DOP has identified Insight Public Sector, Inc. as a source for Technology Products/Equipment and Technology Services/Solutions and has identified U.S. Communities Contract #RQ09-997736-42B with Insight Public Sector an appropriate governmental contract from which to cooperatively purchase the Technology Products/Equipment and Technology Services/Solutions.

3. If Applicable/Known:

- (a) **Contract Type (e.g. Professional Services, Construction Agreement, etc):** Technology Products/Equipment and Technology Services/Solutions
- (b) **Source Selection:** Cooperative Purchase – Insight Public Sector – Contract #RQ09-997736-42B
- (c) **Bids/Proposals Due:**
- (d) **Invitations Issued:**
- (e) **Number of Bids:**
- (f) **Proposals Received:**
- (g) **Bidders/Proponents:**
- (h) **Term of Contract:** two (2) years with three (3) one-year renewals

4. Fund Account Center (Ex. Name and number): Various Accounts

5. Source of Funds:

6. Fiscal Impact: \$2,500,000.00

7. Method of Cost Recovery:

This Legislative Request Form Was Prepared By: Patricia Lowe, Buyer

Legislation Summary

Committee of Purview:

Caption

A resolution authorizing the Mayor to execute an appropriate citywide contractual agreement number COA-0008 on behalf of the City of Atlanta with Insight Public Sector, Inc. in an amount not to exceed two million five hundred thousand dollars and no cents (\$2,500,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Council Meeting Date: May 02, 2011

Legislation Title: Resolution authorizing the Chief Procurement Officer to utilize the U.S. Communities #RQ09-997736-42B with Insight Public Sector, Inc. for the purchase of Technology Products/Equipment and Technology Services/Solutions for two (2) years with three (3) one-year renewals on behalf of the City of Atlanta in an amount not to exceed two million five hundred thousand dollars and no cents (\$2,500,000.00). All contract work shall be charged to and paid from previously appropriated fund account and center number: (Various Accounts).

Requesting Department: Department of Procurement

Contract Type: N/A

Source Selection: U.S. Communities #RQ09-997736-42B

Bids/Proposals Due: N/A

Invitations Issued: N/A

**Number of Bids/
Proposals Received:** N/A

Bidders/Proponents: N/A

Justification Statement: N/A

Background: N/A

Fund Account Centers:

Various Accounts

Source of Funds:

N/A

Fiscal Impact:

N/A

Term of Contract:

N/A

Method of Cost Recovery:

N/A

Approval:

DOF:

DOL:

Prepared By:

Patricia Lowe, Buyer

Contact Number:

404.330.6583

[Home](#) [Products & Suppliers](#)



REQUEST CONTACT

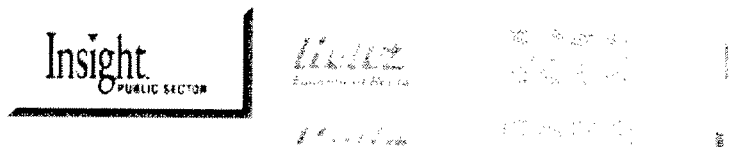
Insight Public Sector - Technology Products,
Services and Solutions

Website: [Insight Public Sector](#)

Phone: (800) 546-0578

Fax: (800) 846-2528

E-mail: uscommunities@insight.com



[OVERVIEW](#) [BENEFITS](#) [PRICING](#) [SHIPPING](#) [CONTACT](#)

Insight Public Sector Contract Information

County of Fairfax, Virginia

4 years, May. 01, 2009 to Apr. 30, 2013

Ability to extend up to an additional 36 months.

Contract Documents

- Contract No. RQ09-997736-42B
- Contract No. RQ09-997736-42B Notice of Award

RFP Documents

- Request for Proposal
- RFP 09-997736-42 Addendum
- RFP 09-997736-42 Posting Document

Postings

No. of suppliers participated in the solicitation process posted on the Internet

- U.S. Communities: Upcoming Contract

Date Posted: Oct. 10, 2008 to Nov. 18, 2008

- County of Fairfax Purchasing website
Date Posted: Oct. 10, 2008 to Nov. 18, 2008
- Onvia Demand Star
Date Posted: Oct. 10, 2008 to Nov. 18, 2008
- Association of Oregon Counties
Date Posted: Oct. 10, 2008 to Nov. 18, 2008
- Beaverton School District, OR.
Date Posted: Oct. 10, 2008 to Nov. 18, 2008
- PurchasingCanadian MERX Public Tenders
Date Posted: Oct. 10, 2008 to Nov. 18, 2008

KEY PRODUCTS





County of Fairfax, Virginia

NOTICE OF AWARD

NATIONAL AWARD

CONTRACT TITLE: Technology Products/Equipment and Technology Services/Solutions

CONTRACT NUMBER: RQ09-997736-42B

COMMODITY CODE: 3573, 3577, 3661, 3863, 7372

CONTRACT PERIOD: May 1, 2009 through April 30, 2013

RENEWALS: Three (1) one-year periods or any combination

SUPERSEDES CONTRACT: RQ03-605674-16A

CONTRACTOR: VENDOR CODE:

Contract Number: RQ09-997736-42B

Insight Public Sector, Inc.
444 Scott Drive
Bloomington, IL 60108

B363949000-04

Contact: Todd Sebring
Telephone: 800-546-0578
Fax: 800-846-2528
E-mail: uscommunities@insight.com

Section(s) and Category(s) Awarded:

Section A Technology Products/Equipment and Section B Technology Services/Solutions, Categories A – R

Section A Technology Products/Equipment

The technology products/equipment include but are not limited to the following: Personal Computers (desktop and laptop), Monitors, Servers, Scanners, Printers, Software, Networking, PDA's, Handhelds, Projectors, Memory, Storage, Cabling, Computer accessories, Computer Components & Power Protection.

Section B Technology Services/Solutions Categories A - R

Technology Services/Solutions related to the design, use and/or operation of the products being purchased such as: Systems Configuration, Testing, Software Copying, Hardware/Software Installation, Upgrades and/or Maintenance, System Integration, Network Integration, Lifecycle Solutions and other services and solutions. This award offers a wide range of technical, professional, and financial Services/Solutions to meet the needs of the Participating Public Agencies. Specific requirements will be developed on a task order basis, could include, but is not limited to Services/Solutions identified in Categories A – R of the RFP.

TERMS: Net 30 Days

FOB: Destination

PRICING:

ITEM NO.	DESCRIPTION	UOM	UNIT PRICE
Section A Technology Products/Equipment & Section B Technology Services/ Solutions			
1	Due to the various discounts associated with the multiple manufacturers, the products will be broken into categories for each manufacturer available under the contract. Contractor will update and maintain the categorized price list and associated manufacturer discounts. The categorized price list as well as labor rates may be obtained by going to www.ips.insight.com/uscommunities		

DPSM CONTACT: Teena L. Stewart, CPPB, Contract Specialist
Telephone: 703-324-3227
Fax: 703-324-3228
E-mail: teena.stewart@fairfaxcounty.gov



Teena L. Stewart, CPPB
Contract Specialist II, Team 4

TRANSMITTAL FORM FOR LEGISLATION

TO: MAYOR'S OFFICE

ATTN: Chief of Staff

Dept.'s Legislative Liaison: Patricia Lowe

Contact Number: (404) 330-6583

Originating Department: Department of Procurement

Committee(s) of Purview: _____

Chief of Staff Deadline: April 08, 2011

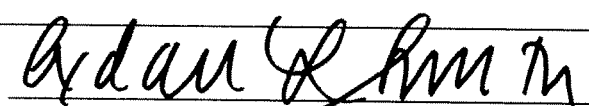
Anticipated Committee Meeting Date(s): April 26-27, 2011

Anticipated Full Council Date: May 02, 2011

Legislative Counsel's Signature: 

Chief Information Officer: Michael Dwyer (Interim)

Commissioner Signature: _____

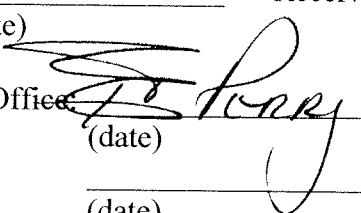
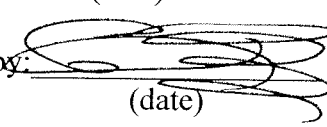
Chief Procurement Officer Signature: 

CAPTION

Mayor's Staff Only

A RESOLUTION AUTHORIZING THE MAYOR OR HIS DESIGNEE TO ENTER INTO CITYWIDE A COOPERATIVE PURCHASING AGREEMENT NUMBER COA-0008 PURSUANT TO SECTION 2-1601 ET. SEQ. OF THE CITY OF ATLANTA CODE OF ORDINANCES, UTILIZING U.S. COMMUNITIES CONTRACT #RQ09-997736-42B WITH INSIGHT PUBLIC SECTOR, INC. FOR TECHNOLOGY PRODUCTS/EQUIPMENT AND TECHNOLOGY SERVICES/SOLUTIONS FOR TWO (2) YEARS WITH THREE (3) ONE-YEAR RENEWAL OPTIONS ON BEHALF OF THE CITY OF ATLANTA IN AN AMOUNT NOT TO EXCEED TWO MILLION FIVE HUNDRED THOUSAND DOLLARS AND NO CENTS (\$2,500,000.00); ALL CONTRACTED WORK SHALL BE CHARGED TO AND PAID FROM PREVIOUSLY APPROPRIATED FUND, DEPARTMENT ORGANIZATION AND ACCOUNT NUMBERS: (VARIOUS ACCOUNTS).

Received by CPO: _____ (date) Received by LC from CPO: _____ (date)

Received by Mayor's Office:  (date) Reviewed by:  (date)

Submitted to Council: _____ (date)



CITY OF ATLANTA


Kasim Reed
Mayor

SUITE 1790
55 TRINITY AVENUE, SW
ATLANTA, GA 30303
(404) 330-6204 Fax: (404) 658-7705
Internet Home Page: www.atlantaga.gov

DEPARTMENT OF PROCUREMENT
Adam L. Smith, Esq., CPPO, CPPB
Chief Procurement Officer
asmith@atlantaga.gov

MEMORANDUM

TO: Councilmember Yolanda Adrean,
Chair, Finance Executive Committee

FROM: Adam L. Smith 

RE: U.S. Communities Contract #RQ09-997736-42B

DATE: April 7, 2011

This memorandum is to certify that the above-referenced Cooperative Agreement was competitively procured in a manner consistent and pursuant to sections 2-1602, 2-1604, 2-1606 and 2-1608 of the Procurement and Real Estate Code. We reviewed the terms of the Agreement and determined that the costs for the goods/services are competitive and comparable.

If you have any questions or need additional information, please do not hesitate to contact me.